

What is accessible information?

Accessible Information is one aspect of the broader concept of Inclusive or Total Communication which covers all aspects of communication for people with specific needs. It is information that can be accessed by our intended audience in a timely and accurate manner. This includes:

- Presenting information correctly, including proper use of styles, headings, fonts, images, colour and language
- Providing information using appropriate methods and adapting it to meet people's individual needs

Why is it important?

- Disabled people often find it difficult to access our information because of the way we provide it to them
- We have a legal duty to ensure the information we provide is accessible to disabled people

The Scottish Accessible Information Forum (SAiF)

SAiF is a forum of disabled people, carers and information providers that raises awareness and understanding of the importance of accessible information, and provide a range of guidance, advice and practical support.

How can SAIF help?

SAIF has a range of resources and support available to help make your information more accessible. This includes:

- Free and easy to complete online e-learning courses
- Guidance and publications on the SAIF website (or provided in alternative formats on request)
- Training tailored to meet your individual needs
- A telephone and email helpline to answer your queries or signpost you to the best place for support
- A regular e-bulletin with news and updates
- A new SAIF blog to share news, tips and experiences
- SAIF can present or deliver information sessions at your events, and respond to your consultations

Find out more or get in touch!

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