

# E-communication accessibility in practice



Booking Form

Course	Name(s)
<b>Creating accessible documents</b> Wednesday 4 <sup>th</sup> June 2008 Strathclyde University	
<b>Sending Accessible Emails</b> Wednesday 11 <sup>th</sup> June 2008 Strathclyde University	
<b>Testing the accessibility of websites</b> Wednesday 18 <sup>th</sup> June 2008 Strathclyde University	

Name of company or organisation
Address
Telephone number
Email

## Course Fees

£75 per course (includes VAT).

## Payment details

Total payment enclosed	£
Please tick if enclosing a cheque <input type="checkbox"/>	Please make cheques payable to: JARCS
Please tick if you need to raise a purchase order <input type="checkbox"/>	Purchase order number
Please tick if you wish an invoice to be sent out <input type="checkbox"/>	Invoice address (if different from above)

Please let us know if you have any support requirements.

Travel arrangements will be issued on the receipt of your booking form.

I understand that cancellations less than 14 days before the course will incur 50% of the course fee, (substitute delegates are welcome).

Signed \_\_\_\_\_

Please return your completed form by **Wednesday 14<sup>th</sup> May 2008**  
to: JARCS, 2 Midlothian Drive, Glasgow G41 3RE, Fax: 0141 632  
1703, Email: [jean@jarcs.co.uk](mailto:jean@jarcs.co.uk) (Telephone 0141 649 1521)