

SAIF Standards Work Plan 2007

1. Complete publication of the revised and updated 2007 edition of the *SAIF Standards* in March, including:
 - production of 1500 hard copies
 - production of 1500 double CD versions including electronic checklist
 - production of 100 BSL DVDs
 - Standards, checklist audit tool and BSL promotion to be loaded onto the website.
2. Develop and publish an updated version of the A5 booklet *What disabled people should be able to expect from disability information & advice services* – target initial publication 2000 copies, initial mailing 900 copies.
3. Reprint the easy-to-understand version of the above A5 booklet. Review graphics and content. Target initial publication 2000 copies, initial mailing 900 copies.
4. Put a process in place to assess the levels of Standards implementation and further support required. Target sample of 900 questionnaires to go out in October – target of 300 responses.
5. Common Knowledge to carry out User-Led Review pilot, produce for SAIF report of the process and results. FAIR to produce report of pilot already completed. Consider as an issue for training – target 2 pilots.
6. With SCC funding appoint and supervise a consultant to carry out research and identification of mainstream quality assurance systems which would be most suitable as targets for incorporation of SAIF Standards.
7. Publish Grant Carson's paper on the social model of disability and language, and press launch.
8. Consider development of a strategy for regular updating of the on-line version of the Standards.

9. Organise initial distribution of 900 paper copies of the *SAIF Standards* and CD checklists and then meet ongoing demand – target 300 copies.
10. Promote and meet ongoing demand for the *SAIF Standards* support publications. Currently 5 publications – target average of 200 copies of each = 1000 copies. Reprint as necessary.
11. Consider development plan objectives for a funding application for the period 2008-2011.